



VACANCY:

PART-TIME STUDENT ASSISTANT - PROGRAMME OFFICER
GLOBAL TRANSFORMATIONS AND GOVERNANCE CHALLENGES

<i>Start date</i>	1 October 2024	<i>End date</i>	30 June 2025
<i>Hours</i>	0.2 FTE	<i>Closing</i>	17 September 2024, 23:59 CET
<i>Salary</i>	€17.25 / hour (gross)	<i>Contact</i>	gtgc@leidenuniv.nl

The Global Transformations and Governance Challenges (GTGC) programme at Leiden University is inviting applications for the position of Programme Officer, for nine months, from 1 October 2024 to 30 June 2025.

GTGC is an interdisciplinary programme of Leiden University that aims to advance knowledge and practice on how we govern – and could govern – major world-scale changes in contemporary society. These global transformations include hegemonic and other geopolitical shifts, ecological changes, technological innovations, pandemics, demographic trends, economic restructuring, reconfigured identities, and altered forms of violence and peacebuilding.

The part-time position is an opportunity for a student to learn how to operate in an interdisciplinary programme; develop organisational skills; build an academic network; further develop their academic research skills; and organize public events on pressing contemporary global governance challenges.

Key Responsibilities

- Help organise GTGC events, such as the seminar series and conferences.
- Maintain contact with partners of the programme, within and outside the university.
- Help build the profile of the GTGC programme through social media and the GTGC website.
- Assist the GTGC steering group in the coordination of the programme.

Selection Criteria

- Excellent communication skills
- Master student at Leiden University
- Initiative
- Fluency in English (spoken and written)
- Work experience in (interdisciplinary) research environments is a plus
- Organizational experience is a plus



Detailed Information

- Job Title: Programme Officer Global Transformations and Governance Challenges
- Job Location: The Hague, The Netherlands
- Period: 1/10/2024 until 30/06/2025
- Vacancy closing: 17/09/2024, 23:59 CET
- Interviews: 24 September 2024
- Compensation: €17.25 gross / hour

Applications

Please submit your application no later than 17 September 2024, 23:59 CET to gtgc@leidenuniv.nl.

Please ensure that you attach the following documents:

- Motivation letter (saved as: last name first name - Letter)
- Curriculum vitae (saved as: last name first name – CV)

For more information, please visit our website universiteitleiden.nl/en/gtgc, or contact gtgc@leidenuniv.nl.